

Instructions for Restoration & Renewal of Registration

Who can apply?

- Registrants who have expired registrations.
- Applicable to Sri Lankan citizens or Dual citizens only

Fees can be paid through the bank or online.

Sri Lankan Rupee Transaction

Bank: Bank of Ceylon	Branch: Maradana	A/C No: 0000371208
Reference Code: RRR your NIC Number (RRR xxxxxx)	Payment Category: RRR	Fee: Rs 6000/- (Age <75) :No Fees (Age >= 75)

US dollar Transaction

Bank: Bank of Ceylon	Branch: Maradana	A/C No: 9999605
Reference Code: MSR your Registration Number (MSRxxxxxx)	Payment Category: MSR	Fee: 20\$(excluded bank charges) (Age <75) : No Fees (Age >= 75)

Payment Methods.

1. Direct deposit to the bank (**Green Slip is essential**)
2. Online transfers (**Online Payment slip received from the bank**)

Note: - Please do not pay through Cash Deposit Machine since the payment cannot be directly indicated to the applicant.

Important:

As the reference for the transaction, you must enter your NIC Number and the Payment Category (Ex-808590391V-RRR). If that information is not included in the online slip, the payment will be rejected.

Documents

- | | | | |
|--|--------------------------|---------------------------------------|--------------------------|
| 1. Signature form | <input type="checkbox"/> | 4. Certified copy of SLMC certificate | <input type="checkbox"/> |
| 2. Photograph (passport size) | <input type="checkbox"/> | 5. Original Payment Slip | <input type="checkbox"/> |
| 3. NIC Certified copy (both sides and both sides should be in a single side paper) | <input type="checkbox"/> | 6. Affidavit (B) | <input type="checkbox"/> |

Instructions

1. Please submit your online application before sending the above documents via registered post.
2. All copies of the documents should be in A4 Size.
3. Please make sure to send the above documents for Restoration and Renewal of Registration Allied Health Registrant via registered post.
 - i. Address – Registrar,
Sri Lanka Medical Council,
No 31, Norris canal Road,
Colombo 10.
4. Please indicate your counter number and application ID number that will be generated with your online application, on the top left-hand corner of the envelope.
5. You are required to apply for a change of information, only if your current information differs from the SLMC registration records. If you have already changed your name before 2019.12.30, please attach a copy of your name change letter.
6. Please certify your SLMC certificate and NIC Copy from one of following signatories.

If you are in Sri Lanka

1. Director / MS/MOIC of the hospital
2. MOH of your area
3. Gramaniladari of your area
4. Justice of Peace

If you are in overseas

1. Director of the Hospital
2. Head of the Institution
3. Sri Lankan Embassy (consulate) in that country
4. Local General Practitioner/ Attorney at Law

Registrar
SRI LANKA MEDICAL COUNCIL
No. 31, Norris Canal Road Colombo 10

Hotline: 0717412222 Tel: +94 702538490 Fax: +94 11 2674787
Email: info@slmc.gov.lk / alliedhealth@slmc.gov.lk
website: www.slmc.gov.lk

Frequently Asked Questions (FAQs) Regarding the Restoration and Renewal of Registration for Allied Health Registrants:

1. Q: Why is applying for the Restoration and Renewal of Registration with the Sri Lanka Medical Council essential?

A: Practitioners in professions listed under the Medical Ordinance must maintain active SLMC registration. Practicing or being employed without active registration is a punishable offense.

2.Q: Can anyone apply for restoration and renewal of registration?

A: Only Sri Lankan citizens or dual citizenship holders are eligible to apply for restoration and renewal of registration.

3.Q: How do I apply for the restoration and renewal of registration?

A: Visit the SLMC notice for restoration and renewal on their website (www.slmc.gov.lk). Navigate to registrations > **Restoration of Registration 2022 under section 26 A (1)** > locate the online application.

4.Q: What happens if I do not apply for the restoration and renewal of registration?

A: Failure to apply will result in the loss of the right to practice and be employed, and your registration will be deactivated.

5. Q: What is the name I should mention in the application?

A: Always use the name as stated on the SLMC registration certificate.

6.Q: What name should I mention if I changed the name?

A: If you changed your name before 31.12.2019, you can request to mention your changed name by sending your copy of name changed letter with application via registered post.

7.Q: What should I do if I have more than one registration with the SLMC?

A: Apply for each registration separately using distinct applications.

8. Q: How do I make the registration fee payment?

A: Pay the registration fee at any Bank of Ceylon branch or via internet bank transfer to the specified SLMC account.

Detailed payment methods are provided.

Account Details are,

Account Number : 0000371208

Account Name : Sri Lanka Medical Council

Bank : BOC

Branch :Maradana branch

9. Q: How can I obtain an affidavit?

A: Download the affidavit from the provided link, complete the required details, affix a stamp (Rs. 50), and sign it Infront of a commissioner of Oaths or Justice of Peace.

10. Q: How can I confirm that my application has reached the SLMC?

A: The SLMC will notify you about the application receipt via SMS and email and request you to send the documents via registered post.

13. Q: What documents do I need to send via registered post?

A: The SLMC will notify you to send the following documents via registered post: Original signature form, original affidavit B Form, Certified NIC copy, Certified copy of SLMC Certificate, and Original Bank payment slip.

14.Q: How do I collect the renewal of registration certificate?

A: If all your documents are in order, the SLMC will send you the certificate via email.